

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD MARCH 12, 2026**

ORDER: Chairman Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Carter Diesen, Laverne Voll, Jason Braaten, and James Johnson

STAFF PRESENT: Administrator Halstensgard, Technician Broten, and Assistant Wensloff

CONSULTING STAFF PRESENT: Dillon Nelson and Torin McCormack, HDR Engineering; Michelle Moren and Jacqueline Turnow, Attorneys; Evie VonBoeckman, DNR; Erik Jones, Houston Engineering(via Teams).

AGENDA: A **motion** to approve the agenda with the addition of *West Intercept ROW* under New Business was made by Manager Braaten. Manager Johnson seconded it. The motion carried unanimously.

CONSENT AGENDA: A **motion** to approve the Consent Agenda was made by Manager Voll and seconded by Manager Braaten. The motion carried unanimously. Adoption of the Consent Agenda included:

- February 12, 2026, regular meeting minutes as presented
- March Treasurer's Report with an additional bill for Moren Law Office in the amount of \$1,527.50
- Manager and employee expense vouchers as read by Manager Braaten

PERMITS: There were no permits to review for this meeting.

DELEGATE: Drew Kestler, Houston Engineering (via Teams), was a delegate for this meeting. Mr. Kestler spoke about the potential to utilize water quality offsets from the Roseau Lake Project. MPCA is requiring cities to upgrade their sewage and or storm water systems to meet point-source reduction goals. The Red River Basin Commission has been investigating an offset program where cities could buy "credits" by funding projects that will reduce nutrient loading versus constructing treatment facilities. The Board was in favor of the project being evaluated for inclusion in the program. Staff will work with Mr. Kestler to provide the needed information.

OLD BUSINESS: There was no old business for this meeting.

NEW BUSINESS: Due to a conflict, Administrator Halstensgard proposed moving the April meeting date from the 2nd to the 9th. Attorney Moren and Attorney Mosher have conflicting schedules on the 9th. Manager Voll made a **motion** to move the April meeting date to the 16th at 8:00 a.m. Manager Johnson seconded the motion. The motion carried unanimously.

Administrator Halstensgard suggested reviewing and updating our RRWD Governing Documents. Manager Voll made a **motion** to authorize a committee to update the RRWD Governing Documents. Members of the committee will be Administrator Halstensgard, Attorney Moren, Matt Fischer, BWSR, Manager Braaten, and Manager Johnson. Chairman Diesen seconded the motion. The motion carried unanimously.

There was discussion on the West Intercept Right of Way (ROW) encroachment by Byfuglien Trucking, Inc. It was suggested that a Byfuglien Trucking representative attend our April 16, 2026 meeting to discuss the ROW issue.

PROJECT UPDATES:

WD3 Lat 2 – Dillon Nelson, HDR, presented information about WD3 Lateral 2. He talked about placing riprap on 4 different slough locations for stabilization. RRWD will have to legally acquire land in order to move forward with any work. Staff are working with land surveyors to draft a metes and bounds legal description. Manager Johnson made a **motion** to prepare bid documents for review. Manager Braaten seconded the motion. The motion carried unanimously.

CD8 Redetermination of Benefits – Administrator Halstensgard started the discussion with the H2Over Viewers proposal in their Standard Redetermination Package at \$3.63 an acre. Dillon Nelson showed the approximate 23 square miles of benefitted area. The redetermination costs will be paid by ditch system funds. Manager Braaten made a **motion** to proceed with a redetermination based on counsel advisement. Manager Johnson seconded the motion. The motion carried unanimously. Attorney Moren noted a couple of suggested changes to the contract provided by H2Over Viewers. Manager Voll made a **motion** to hire H2Over Viewers with the contract as modified. Manager Johnson seconded the motion. Motion carried unanimously.

Roseau Lake – Technician Broten reported that Spruce Valley has been working slower due to the warmer weather but is proceeding with Phase 5 nearing 50% complete. Torin McCormack said that Gladen Construction wrapped up construction until road restrictions are removed. Currently, the plan is to begin work on the inlet structure in June.

Change Order #2 – Administrator Halstensgard reported that Gladen Construction ran into unsuitable soils on during construction of the inlet channel. There were additional costs to remove that soil, transport, and backfill the area. Manager Johnson made a **motion** to approve the Change Order #2 for \$178,206.28. Manager Braaten seconded the motion. The motion carried unanimously.

There were three Payment Applications to be approved. They were as follows:

- Gladen Construction - Manager Voll made a **motion** to approve payment application 03-08.1 for \$169,295.97. Manager Johnson seconded the motion. Motion carried unanimously.
- Spruce Valley - Manager Braaten made a **motion** to approve payment application 1.1 for \$361,143.90. Manager Voll seconded the motion. Motion carried unanimously.
- Spruce Valley - Manager Johnson made a **motion** to approve payment application 1.2 for \$249,544.84. Manager Voll seconded the motion. The motion carried unanimously.

Lost River Peatland Project Area- Torin McCormack gave a presentation on potential project sites in the Lost River State Forest area. He spoke about past funding, progress, and proposed phases of the project. He talked about peatland restoration, hydrology, and analysis. There are basically nine phases in the original plan that can be broken up into four chunks and referenced a map for assessment for a full restoration. Mr. McCormack noted the next steps to proceed in applying for funding. Manager Braaten made a **motion** to move forward with funding. Manager Johnson seconded the motion. The motion carried unanimously.

REPORTS:

RRWMB: Manager Braaten provided a written report. Manager Johnson gave an update on the Legislative Event in St. Paul. Administrator Halstensgard, Manager Braaten and Manager Johnson attended the event in early March.

Technician: Technician Broten noted that a landowner reported a beaver dam near the Michaelson bridge. Manager Johnson made a **motion** to remove the beaver dam with Manager Braaten seconding that motion. The motion carried unanimously.

Technician Broten also gave an update on the debris removal that Contractor Matt Anderson is doing on SD51.

Administrator: Along with her written report, Administrator Halstensgard requested board authorization to start using online payment or ACH for certain recurring monthly bills. Manager Johnson made a **motion** to authorize online payment or ACH for the following monthly bills: Roseau Electric Cooperative, Marco, Marco Technologies, Verizon, and the City of Roseau. The motion was seconded by Manager Voll. Motion carried unanimously.

OTHER BUSINESS:

There was some discussion on inspection of the Duxby Levee this spring. Technician Broten stated he would be completing the inspection.

March 2026 Bills & Receipts

Checkbook Balance as of March 6, 2026	\$901,775.30
Receipts:	
Citizens State Bank -- interest 2-16-26	\$ 110.13
State of Minnesota -- Roseau Lake reimbursement; RIM	\$ 479,973.00
Roseau County -- riparian aid	\$ 81,159.50
Citizens State Bank -- Safety deposit box refund	\$ 6.00
Marshall County -- share of taxes	\$ 47.40
State of Minnesota -- Roseau Lake reimbursement; LSOHC	\$ 362,327.75
Red River Watershed Management Board -- reimbursement request 9	\$ 512,456.27
Total:	\$ 1,436,080.05
Bills:	
Tracy Halstengard -- Salary, Ins stipend & cell reimbursement	\$ 6,165.20
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$ 3,917.14
Tawni Wensloff -- wages	\$ 2,835.66
Jason Braaten -- Per Diem & mileage	\$ 378.27
Carter Diesen -- Per Diem & mileage	\$ 369.52
Tracy Halstengard -- mileage & reimbursement	\$ 295.27
James Johnson -- Per Diem & mileage	\$ 692.62
LaVerne Voll -- Per Diem & mileage	\$ 277.28
Elan Financial Services -- credit card	\$ 1,118.81
City Of Roseau -- utilities	\$ 421.58
Roseau Times-Region -- subscription	\$ 45.00
Marco Technologies -- contract	\$ 91.00
Marco -- copier contract	\$ 195.92
Patrick Moren Law Office -- Legal Fees	\$ 1,527.50
Roseau Electric Co-op -- Int/phone --	\$ 126.86
Verizon Wireless -- Trimble	\$ 40.01
Red River Watershed Management Board -- share of taxes	\$ 14,652.28
Roseau Times-Region -- open house & CAC ad	\$ 534.00
North Pine Services -- snow removal & SD 5 debris removal	\$ 16,800.62
Northern Resources -- gas	\$ 46.55
Gladen Construction --	\$ 169,295.97
Spruce Valley Corporation --	\$ 361,134.97
Houston Engineering -- MS4Front software subscription	\$3,000.00
HDR Engineering -- Inv #1200797229, 1200797236, 1200797232	\$ 10,122.50
Roseau County -- recording fee	\$ 46.00
License Bureau -- argo tabs	\$ 72.50
Spruce Valley Corporation --	\$ 249,544.84
HDR Engineering -- Inv #1200803806, 1200800486	\$ 3,590.00
HDR Engineering -- Inv #1200797240, 1200797235, 1200787455	\$ 50,686.09
Total:	\$898,023.96

The next meeting will be held April 16, 2026 at 8:00 a.m. After a **motion** by Manager Voll and seconded by Manager Johnson, the meeting was adjourned at 10:37 a.m.

Respectfully submitted,



Laverne Voll, Secretary



Tracy Halstensgard, Administrator